



**NATIONAL HEALTH EPIDEMIOLOGY AND QUALITY  
ASSURANCE  
ADVISORY COMMITTEE**

**Minutes  
1 August 2006**

<b>Meeting Held:</b>	Wellington Airport Convention Centre
<b>In Attendance:</b>	Robin Youngson (RY), Cindy Farquhar (CF), Jonathan Jarman (JJ), Jim Vause (JV), Nigel Dickson (ND), Barbara Greer (BG).
<b>Apologies:</b>	Barry Taylor (BT), Sharon Ketchko
<b>Guests:</b>	David Waters (DW)
<b>Secretariat:</b>	Gillian Bohm (GB), Bridgette Connor (BC)

**Agenda Items: Summary of Discussions and Decisions**

<b>Meeting Commenced:</b>	<b>9:30am</b>
<b>1. Welcome and Apologies</b>	Barry Taylor and Sharon Ketchko were unable to attend.
<b>2. Chair's report</b>	<p>RY suggested the main focus should be the repositioning of EpiQual. For EpiQual to focus on strategic partnership and engagement with the Minister.</p> <p>RY reported back to the Committee on the Minister's agreement to have a DHB CEO on the Committee. The secretariat has written to Murray Georgel (chair of DHB CEO Group) requesting a nomination, we are still awaiting a reply.</p> <p>RY presented at the Improving Quality Network Forum at the end of June and also attended a conference in Chicago for the Joint Commission International (JCI), International Steering Group on Patient Safety.</p> <p>RY informed the Committee of his communication with Ron Paterson (Health and Disability Commissioner). Ron Paterson is very interested in EpiQual to work in partnership with the Health and Disability Commission. Ron Paterson and RY are both interested in commencing a discussion on "compassion" as a dimension of quality.</p> <p>RY proposed that EpiQual look at ways of having greater consumer input into the discussions and work of EpiQual.</p> <p>RY has been working with Helen Emmerson on the workshop. A</p>

	<p>possible date is for 10 October 2006. RY has met with Averil Lee and Peter Black from SQUM regarding the workshop.</p> <p>RY reported on a recent opportunistic meeting with Sue Kedgley, Chair of Health Committee, she expressed her interest for EpicQual to present to the Health Committee.</p>
<p><b>3. PMMRC and CYMRC Updates</b></p>	<p><u>Perinatal and Maternal Mortality Review Committee (PMMRC)</u></p> <p>CF reported on the progress of PMMRC. The Committee had a recent meeting on 24 July 2006. The collection of Perinatal Death Data from Lead Maternity Carers started from 1 July 2006. They have planned this to be a rolling start. The website for this is up and running, but has a few technical problems that are in the process of being fixed, paper forms can be used in the meantime. CF is hoping to have all DHBs on board by 1 January 2007. CF is waiting on funding from the Ministry of Health to employ a National Coordinator to collate data and chase up missing information.</p> <p>PMMRC have also just established a Maternal Mortality Working Group, to look at the collection of Maternal Death Data, the first meeting of this group will be held in October/November.</p> <p>PMMRC are going to look at morbidity. CF wants to start a project on Hypoxic Ischemic Encephalopathy (HIE).</p> <p>PMMRC is waiting for the appointment of a Pacific Representative to the Committee.</p> <p><u>Child and Youth Mortality Review Committee (CYMRC)</u></p> <p>BT sent an email to RY with an update from CYMRC.</p> <p>"Data collection continues with recent addition of a linkage to CYF database for all deaths under 5 years of age. The first exchange of data (1 month period) identified 3 deaths where involvement of CYF was present but not recognised by CYF.</p> <p>The Annual Report for data up to the end of 2004 is going to the Minister of Health next week – should be available for full discussion by EpicQual at its next meeting.</p> <p>Negotiations for development of local mortality review groups are continuing with Southland, Nelson &amp; Marlborough, Lakes, Waitemata and Northland DHBs.</p> <p>Presentations about CYMRC and how it works have been made to the Chief Medical Officers of all DHBs and the National Forensic Pathology Service.</p> <p>The CDRP project putting health trained investigators into the coronial investigations done by police is progressing. The current plan is to use Police Medical Officers and we are aiming at starting in January 2007".</p>

<p><b>4. Confirmation of minutes and matters arising from previous minutes</b></p>	<p>Minutes were confirmed from the meeting held on 26 May 2006. There were no matters arising from these minutes not already on the meeting agenda.</p>
<p><b>5. Correspondence - Inward</b></p> <p><b>Outward</b></p>	<p><u>Email from Colin Hayes</u></p> <p>RY received an email from Colin Hayes (Director - Quality &amp; Professional Development, Framework Trust) expressing his support for EpiQual. Colin Hayes chairs an NGO group of quality improvement leaders and proposed that there should be NGO representation on EpiQual.</p> <p><u>NZGG Consumer Forum Submission</u></p> <p>BG on behalf of the Committee completed and submitted the response to the questionnaire. The submitted response is available on Quickplace. The Committee agreed that they would send a letter in further support for a consumer group and express EpiQual's ongoing support for consumer participation.</p> <p><b>Action:</b> BG to draft letter and forward to secretariat</p>
<p><b>6. Appointment of Committee members</b></p>	<p>Application for new committee members has closed. A good response was received. The applications will be reviewed, and then forwarded to the Minister for his selection.</p> <p><u>Adult Mortality Review</u></p> <p>The Ministry of Health has completed the consultation with other government agencies on the proposal to establish an Adult Mortality Review Committee. The requirement to review deaths associated with Family Violence may be added to the committee's terms of reference.</p> <p><b>Action:</b> Secretariat to continue progress document through the required processes.</p>
<p><b>7. Update on Projects</b></p>	<p><u>Chartbook</u></p> <p>David Waters joined the meeting. DW worked through the uncompleted sections of the Chartbook. Once these are completed David Waters will hand Chartbook over to Secretariat to complete.</p> <p>The Committee discussed what they could do with the Chartbook once it is released. One idea was to have a workshop around the Chartbook and invite DHB Chairs.</p> <p><b>Action:</b> GB to follow those assigned to complete</p> <p><b>Action:</b> RY to work on foreword</p> <p><b>Action:</b> GB to review 06/07 Work programme and resources assigned for Chartbook publication and potential workshops</p>

Workshop on Safe and Quality Use of Medicines (SQUM)

RY, GB and BC have been continuing work with Helen Emmerson. It has been decided to hold the workshop in November and run it as a full day workshop. A key point for the planning is getting the right representation at the workshop.

**Action:** JV and BG to consider ways to involve participants from NGOs, primary care and consumers in the workshop.

**Action:** BC to organise teleconference between GB, RY, JV and BG

DHB CE Workshop

The committee discussed the CE workshop and decided to postpone it in the meantime. The committee had further discussions regarding the theme of this workshop and decided to run it with a practical theme and use the SQUM strategy, as a 'worked example' which will align with the other workshop. The committee decided that Peter Senge would not be engaged for the date in October.

**Action:** RY to cancel Peter Senge

**Action:** Committee and Secretariat to think further about the DHB CE workshop.

**Action:** GB to respond to email from Julian Inch.

**8. Reframing our thinking – what would we do if we had \$1 million?**

The committee had a brainstorm on what they would like to do if they had more resources, the following ideas were suggested:


- Better resources for Mortality Review
- eMedicine database
- Under/post graduate training – systems thinking, Quality improvement
- Middle tier management development/training – open disclosure
- Addressing culture – experiential learning
- Systematic review for reported errors
- To create 21 fellowships across the sector for new quality initiatives, to promote quality "champions"
- Investment in quality facilitators
- Specific improvement programmes (breakthrough change)
- Surveillance for HCAI
- Reducing harm from Adverse Events – nationwide taxonomy
- Surveillance for healthcare innovations
- Support for consumer engagement

**9. EpiQual partnering with consumers and Health Commission (HDC)**

The Committee discussed the need to have a partnership with consumers.

BG would like a consumer advisory group. EpiQual could pass on topics to the consumer group, starting small with specific areas.

BG suggested that it would be good to have more than one consumer representative on the committee. It was agreed that strong consumer voice into EpiQual deliberations.

	<p>RY suggested linking with consumers from HDC.</p> <p>The Committee suggested co-opting one additional consumer on to the Committee.</p> <p><b>Action:</b> RY to draft letter to Judi Strid (HDC) stating what EpiQual are interested in.</p> <p><b>Action:</b> Committee to define scope and terms of reference.</p>
<p><b>10. Annual Report and future direction</b></p>	<p>Work has begun on the preparation of the second EpiQual Annual Report.</p> <p><b>Action:</b> BC to continue to work on Annual Report.</p> <p><b>Action:</b> Committee members to check Biographies and send BC changes</p> <p><u>Future Direction</u></p> <p>The committee discussed what direction they wish to take in the future:</p> <ul style="list-style-type: none"> <li>➤ "learning approach" with sector on Quality Improvement projects (SQUM)</li> <li>➤ Consumer Partnership</li> <li>➤ HDC and EpiQual Partnership</li> <li>➤ Partnerships with Chief Executives and DHBNZ</li> <li>➤ Leadership development</li> <li>➤ WHO global alliance (hand washing)</li> <li>➤ "Compassion" in the health sector</li> </ul>
<p><b>11. Meeting Closed</b></p>	<p>1615</p>
<p style="text-align: center;"><b>Next meeting: 11 October 2006</b> <b>Venue: Wellington Airport convention centre</b></p>	
<p><b>Minutes Approved:</b></p>	<p><b>Signature:</b> </p> <p><b>Date:</b> 30 Nov 06.</p>